

NEW JERSEY LITERACY ASSOCIATION 2025 ANNUAL CONFERENCE

*Diversity, Equity, Inclusivity, & Belonging: High Quality Literacy
for ALL in The Garden State*

Saturday, March 1, 2025

8:00am - 4:00pm

Brookdale Community College, Lincroft, NJ

Proposal Submission Guidelines

The New Jersey Literacy Association 2025 Annual Conference is an ideal forum for literacy professionals to share their knowledge and best practices, as well as to network with colleagues from across the state. The educational programming that is submitted, reviewed, and selected by literacy educators is key to the event's success. It is anticipated that the conference will largely be attended by practitioners (teachers, coaches, administrators).

All proposals are for one-hour, interactive sessions. Prior to the conference, attendees will be asked to preregister for their desired sessions and provide backup selections in the event requested sessions are full. [All proposals must be submitted electronically to the NJLA Proposal Committee through the official form.](#) **Proposals will not be accepted after Friday, December 6, 2024.**

Instructions for Proposal Submission

1. Read this Proposal Submission Guidelines document and all linked resources.
2. Please ensure you are a member of NJLA prior to submitting an application. Applications from non-members will not be considered.
3. Create a concise, engaging, and accurate title for your proposal that reflects the presentation content and will entice attendees.
4. Assign the primary and co-presenters (up to two co-presenters permitted). (The primary presenter is the author who is submitting the proposal and to whom all correspondence from NJLA will be sent; co-presenters are all additional presenters contributing to the proposal.)

5. Determine the appropriate age level and the target audiences for your presentation.
6. As you complete your submission, refer to the most recent [ILA Scoring Rubric for Peer-Reviewed Proposals \(2020\)](#), which will be used for scoring, to ensure that you're meeting the reviewers' expectations as they score your proposal.
7. Your proposal will not be submitted until you click "Submit" and see a confirmation on your screen.

Notification

Notification of acceptance/non-acceptance will be sent via email in **January 2025**.

Registration

All presenters are responsible for their NJLA 2025 Conference registration fees and any expenses associated with the presentation.